



Safeguarding and Welfare Requirement: Safety and suitability of premises, environment and equipment Providers must ensure there are suitable hygienic changing facilities for changing any children who are in nappies.

**Intimate Care and Nappy Changing Policy**

**Scope and Purpose**

**At Westrop we endeavour to ensure good hygiene practices are upheld to support children’s intimate care needs. We follow correct safeguarding procedures to ensure all children are cared for and are safe during these intimate care times.**

<b>Date reviewed</b>	<b>Sept 2018</b>
<b>Reviewed by</b>	<b>Helen Hopwood &amp; Gemma Redgewell</b>
<b>Review date</b>	<b>Oct 2019</b>

**Policy statement**

No child is excluded from participating in the Nursery setting who may, for any reason, not yet be toilet trained and who may still be wearing nappies or equivalent. Nursery staff will work with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate at the time.

We provide nappy changing facilities and exercise good hygiene practices in order to accommodate children who are not yet toilet trained.

Westrop Nursery see toilet training as a self-care skill that children have the opportunity to learn with the full support and non-judgemental concern of adults.

**Procedures**

Wherever reasonably practicable the child’s key person will assist the child in nappy changing and toileting. If the child’s key person is not available then a member of staff who the child is familiar with will help them. We have a separate changing area to assist children who are using nappies or equivalent. This area is located within the main toilet area and allows privacy for the child but also is not fully enclosed ensuring the staff are visible as they assist the child. Parents are asked to provide their child with sufficient nappies and wipes to meet their needs. These items will be labelled with the child’s name and used only for that child as the Nursery recognises



that some children are allergic or sensitive to some products. Each child has their own named peg to hand with their nappies or pull ups and changing wipes. Parents are asked to provide the Nursery with any information about product sensitivity. Barrier cream will be applied by staff as needed which is provided by parents. Nursery staff put on gloves and aprons before changing starts and the areas are prepared. The changing mat is cleaned before each change and checked regularly for any damage and replaced as necessary. Nursery staff will never turn their back on a child or leave them unattended whilst they are on the changing mat. Staff will not draw any negative attention to the process of changing or use any derogatory language which could provide a negative association to toileting and changing. Nursery staff will utilise the changing time positively and engage in conversation with the child. Nursery staff will encourage children to take an interest in using the toilet and /or potty. Nursery staff will encourage children to wash their hands, and have soap and paper towels to hand. Staff will model the process of hand washing and hands will be routinely washed throughout the day. Older children access the toilet when they have the need to and are encouraged to be independent. Nursery staff will dispose of nappies and pull ups hygienically in a nappy bag and put into a nappy bin which is emptied regularly. Soiled underwear will be tied into a nappy sack and given to the parents to take home. Spare clothing to be provided by parents/carers. Nursery staff recognise that they have a 'duty of care' towards children's personal needs. If children are left in wet or soiled nappies/pull ups in the Nursery this may constitute neglect. Children using nappies will be checked regularly to allow them to be changed at the earliest opportunity. Children will not be changed unless it is necessary to allow for uninterrupted learning experiences.

